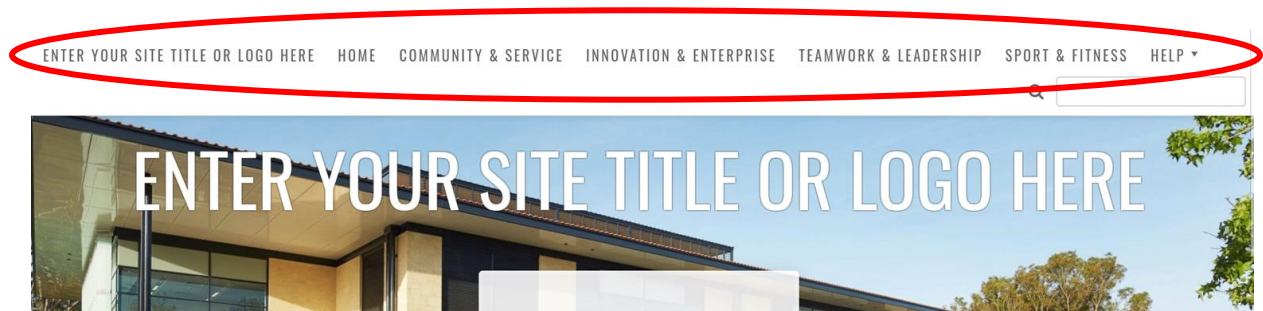


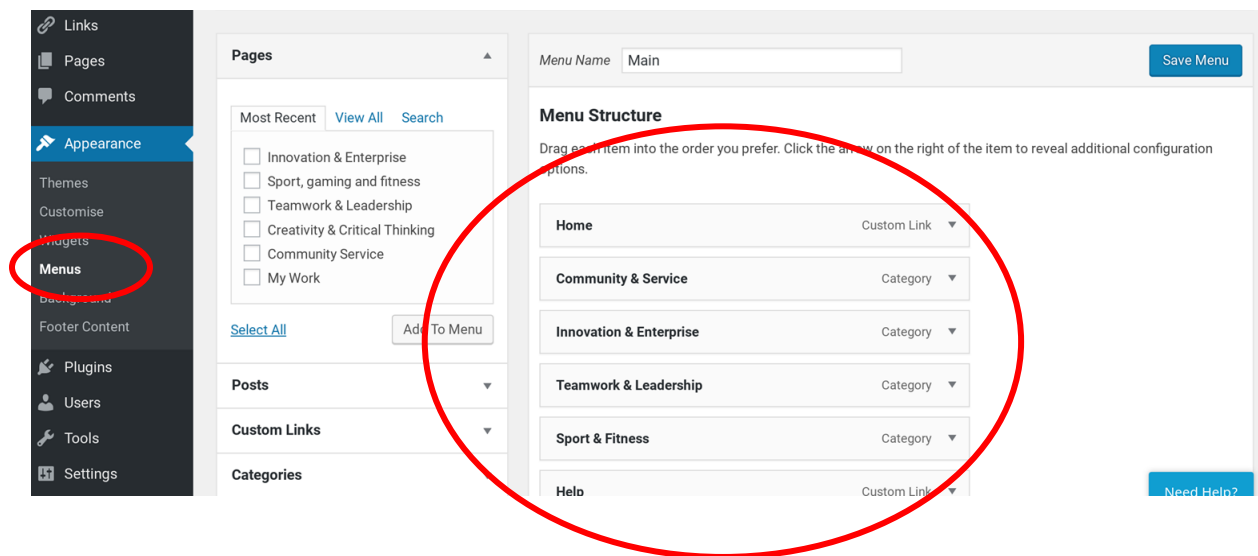
Working With Menus

WordPress menus allow you to place links to pages, categories, tags, and other custom links in strategic places on your website. The main area you will use a menu is at the top of your portfolio as the main navigation links for your visitors.

Getting to know the menu:

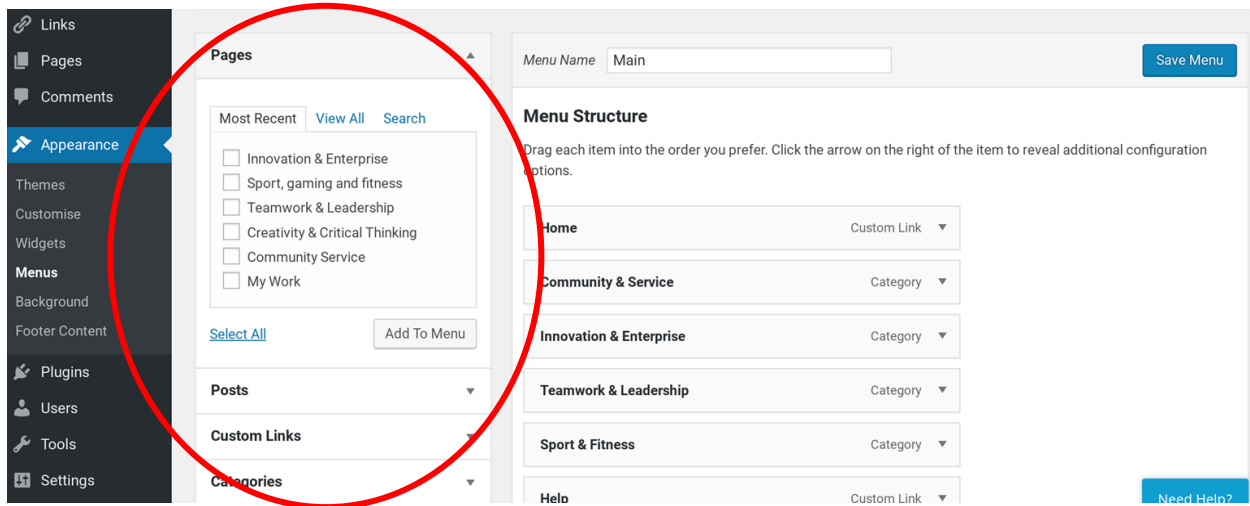


To access the menu click **Appearance > Menus** from your WordPress dashboard. By default, your main menu will include links to **Home, Community & Service, Innovation & Enterprise, Teamwork & Leadership, Sports & Fitness, and Help.**

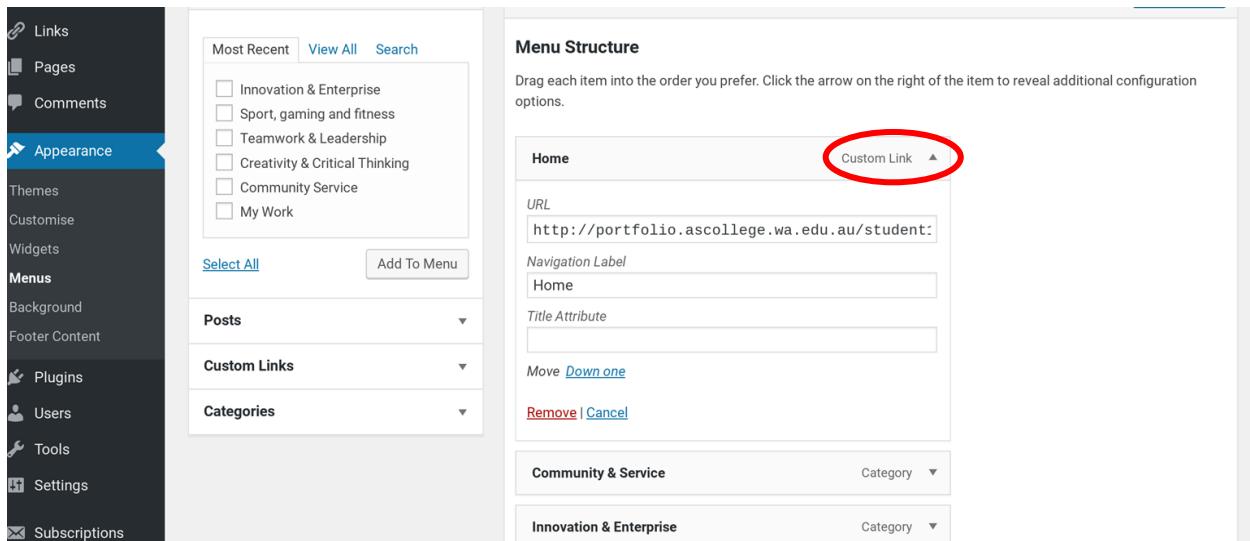


Editing the menu:

Insert links to pages, posts, custom links, and categories on the left hand side of the menu admin screen.

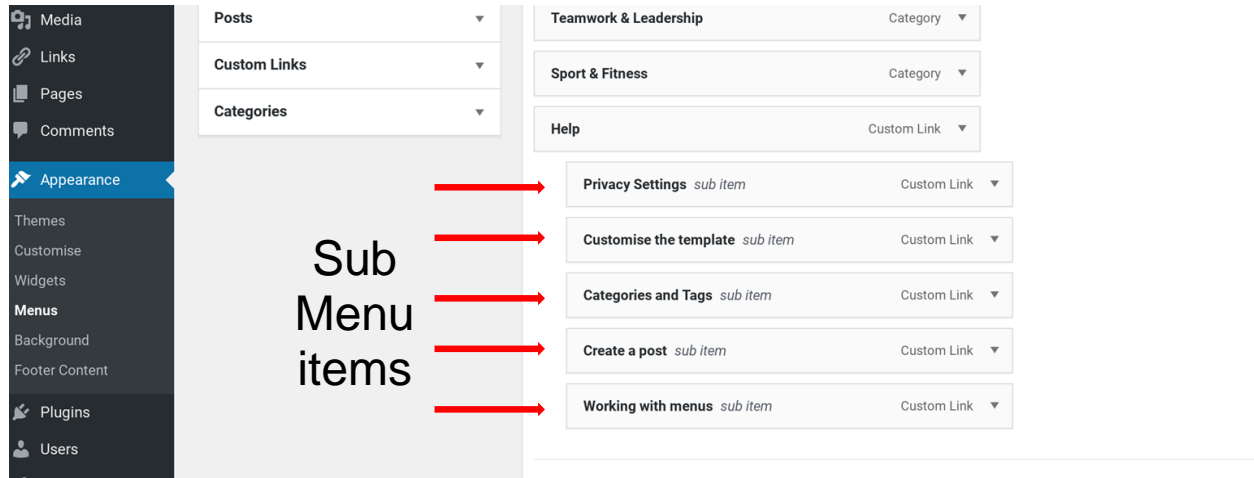


Click the triangle toggle to edit individual menu item settings.

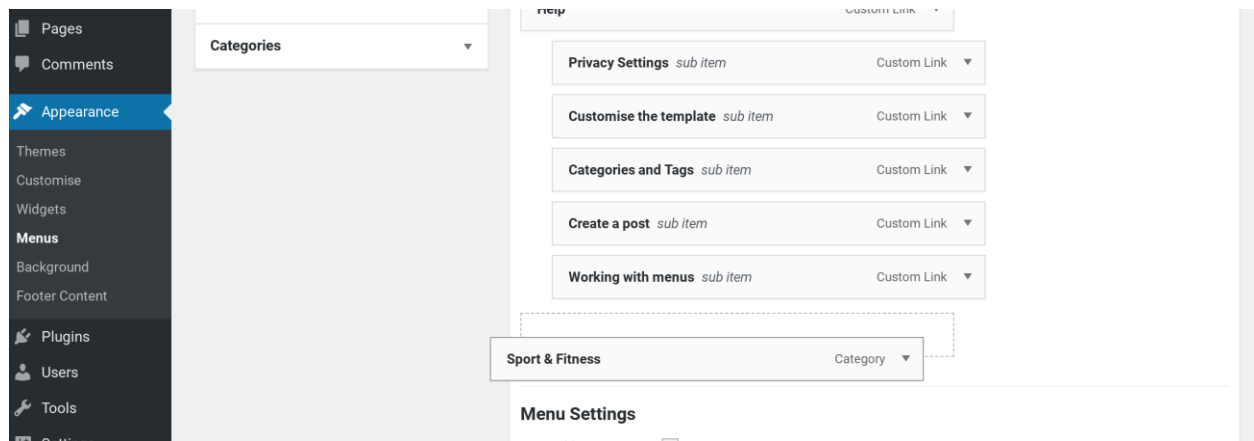


Top Level Menu Items vs Sub Menu Items

You can add items to your menu as a part of the top level menu or nest them under a top-level item to create sub menu item.



You may also reorder your menu items by clicking and dragging them to the desired location.



After making edits, it's important to remember to click **"Save Menu"** in order to keep your changes.

